



West Virginia Pumpkin Festival

One Pumpkin Way

Box 358

Milton, WV 25541

www/wvpumpkinpark.com

Application For 2009 Business/Commercial Booth

Deadline is August 1

Festival dates are October 1st-4th

Please print

Name/Organization _____

Address _____

City _____ State _____ Zip _____

Person Responsible For Exhibit;

Phone _____ Business Phone _____

E-Mail _____

ENTRY FEE

Entry fee for an approximately 10 Ft. by 10 Ft. space is \$150.00 in building.

Corner space, if available, is \$200.00 in building.

Due to the increased cost of utilities, we are requiring a \$10.00 fee per space.

Entry fee for outside space is to be negotiated (call for quotes). Note: Tents for "outside space" will be made available at additional cost (See guidelines below).

For tent and outside space, we recommend that the exhibitor provide plastic or a suitable covering for merchandise during non-operating hours and in case of inclement weather.

If you have paid by August 1st, we will do our best to ensure you get the same space(s) you had last year. After August 1st, space(s) will be assigned by post mark date.

If you have not paid by September 1st, you will be charged a late fee of \$25.00 per space.

Outside Space With Your Tent (Approximate Size)

10' x 10' = \$250.00

10' x 20' = \$350.00

10' x 30' = \$500.00

10' x 40' = \$650.00

10' x 50' = \$800.00

20' x 20' = \$650.00

20' x 30' = \$800.00

Please print

Please list all items to be sold (attach additional sheet if necessary); _____

All items listed above are subject to approval by the committee. If you are accepted and deletions are necessary, you will be notified.

INDEMNIFICATION

The exhibitor agrees to indemnify, hold harmless, and defend the sponsor(s), management or agents of the WV Pumpkin Festival Inc., collectively or individually, for any loss or injury, that may arise or occur, by or to the independent contractor, his employees or agents, his property or merchandise, from any causes or negligence, natural or otherwise, during or while conducting any business or any other related activities by himself or his agents, in connection with this contract or any other agreement or contract, as authorized by the bylaws and or charter of the WV Pumpkin Festival Inc.

CERTIFICATE OF INSURANCE

A copy of a valid insurance policy or certificate of insurance (naming the West Virginia Pumpkin Festival as the "additional insured") will be requested by the West Virginia Pumpkin Festival Board of Directors. Exhibitors should have a current insurance policy (or Homeowners policy) in effect.

Insurance Company: _____

Policy Number: _____

If you do not have insurance, please explain _____

Please print

By submitting this application for exhibit space, I/We, having read the Business/Commercial Booth Rental Agreement Rules And Regulations, accept and agree to be bound by the terms listed in them. I hereby release the West Virginia Pumpkin Festival from any and all claims arising from my participation in said festival.

Signed: _____

Title: _____ Date: _____

to be used for tabulating payment amount

Exhibit Space(s) @ \$150.00	\$ _____
Corner Space(s) @ \$200.00 extra each	\$ _____
Late Fee @ \$25.00 per space	\$ _____
Additional Worker Passes @ \$3.00 each (1-day)	\$ _____
Utility Fee @ \$10.00 per space	\$ _____
Total	\$ _____ =====

Make check payable to: **West Virginia Pumpkin Festival, Inc.**

Mail the application to: **West Virginia Pumpkin Festival
c/o Martha Poore
P. O. Box 358
Milton, WV 25541**

Application deadline is September 1

If you have questions please call (304)743-6880(Martha Poore - Chairperson), or (304)634-5857(Bill)

Please call between the hours of 9AM and 8PM.

www.wvpumpkinpark.com



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PLEASE READ
And keep for your
information

Business/Commercial Booth Rental Agreement Rules And Regulations

Dates: Oct. 1st through Oct. 4th

Removal: All exhibits must be removed from the grounds no later than 5:00 PM
immediately following festival week.

- 1 SPACE ALLOCATION WILL BE DONE IN A MANNER WHICH ACHIEVES THE MOST EFFECTIVE OPERATING RESULTS.
- 2 AN EXHIBITOR MAY NOT SHARE OR SUBLET SPACE WITHOUT PERMISSION OF FESTIVAL MANAGEMENT.
- 3 NO SOLICITATION FOR BUSINESS SHALL BE PERMITTED OUTSIDE OF EXHIBITORS SPACE. SAMPLES, CATALOGS, PUBLICATIONS, ETC., MAY ONLY BE DISTRIBUTED WITHIN THE CONFINES OF THE EXHIBITORS SPACE.
- 4 ALL AMPLIFYING SYSTEMS USED BY THE EXHIBITOR MUST BE KEPT AT MODERATE VOLUME. SOLICITING FOR BUSINESS OVER AMPLIFYING SYSTEM WILL BE STRICTLY PROHIBITED.
- 5 ALL PACKING CONTAINERS AND SIMILAR MATERIALS ARE TO BE REMOVED FROM EXHIBIT AREA BY EXHIBITORS UPON COMPLETION OF SET-UP.
- 6 SALE, POSSESSION, OR USE OF ANY INTOXICATING SUBSTANCE OR BEVERAGE IS STRICTLY PROHIBITED. VIOLATORS WILL BE REMOVED FROM THE PREMISES AND BE SUBJECT TO PROSECUTION.
- 7 SALE, POSSESSION, OR DISPLAY OF FIREARMS AND/OR AMMUNITION, ANY TYPE OF FIREWORKS, OR ANY OTHER ITEMS WHICH MAY CAUSE BODILY INJURY OR LOSS IS STRICTLY PROHIBITED.
- 8 SALE, POSSESSION, OR DISPLAY OF PORNOGRAPHIC OR SEXUALLY ORIENTED MATERIALS IS STRICTLY PROHIBITED.
- 9 EXHIBITORS ARE TO SELL ONLY THOSE PRODUCTS APPROVED BY FESTIVAL MANAGEMENT.
- 10 ALL EXHIBITS ARE TO BE OPEN BY POSTED OPENING TIMES AND STAY OPEN UNTIL POSTED CLOSING TIMES THURSDAY THROUGH SUNDAY.
- 11 EXHIBITORS RECEIVE TWO (2) FOUR-DAY PASSES. ADDITIONAL PASSES MAY BE PURCHASED FROM THE FESTIVAL OFFICE FOR \$3.00 EACH (1-DAY). **PASSES ARE FOR BOOTH WORKERS ONLY.**
- 12 TRAILER OR OTHER EXHIBIT STRUCTURE MUST BE ON GROUNDS AND READY FOR PLACEMENT BY NOON ON WEDNESDAY.
- 13 IF EXHIBITOR FAILS TO OCCUPY THE CONTRACTED SPACE TWO (2) HOURS PRIOR TO FESTIVAL OPENING TIME ON THURSDAY, FESTIVAL MANAGEMENT WILL HAVE THE RIGHT TO USE SAID SPACE AS IT SEES FIT .
- 14 **NO REFUNDS WILL BE MADE FOR CONTRACTS CANCELLED AFTER SEPTEMBER 1ST.**
- 15 DO NOT USE THE CANS IN FRONT OF YOUR EXHIBIT FOR LARGE OR BULKY ITEMS. THESE TYPES OF ITEMS SHOULD BE TAKEN TO ONE OF THE DUMPSTERS PROVIDED.
- 16 EXHIBITORS MUST AGREE TO KEEP AN ATTENDANT IN THEIR BOOTHS DURING ALL FESTIVAL OPERATING HOURS. NO EXHIBIT MAY BE DISMANTLED BEFORE THE SPECIFIED TIME, NOR MAY ANY PART OF THE EXHIBIT OR EQUIPMENT BE REMOVED ONCE IT IS IN PLACE. THERE WILL BE A FINE OF \$100.00 IF YOU ARE CAUGHT PACKING UP BEFORE 6 PM ON SUNDAY. IF YOU DO NOT PAY THE FINE, YOU WILL NOT BE INVITED BACK.
- 17 EXHIBITORS VEHICLES MUST BE RETIRED TO THE PARKING LOT ONE (1) HOUR BEFORE POSTED OPENING TIMES AND REMAIN THERE DURING POSTED OPERATING HOURS.
- 18 FESTIVAL MANAGEMENT WILL HAVE FINAL SAY IN ANY MATTER REQUIRING ARBITRATION.
- 19 **NO ELECTRIC HEATERS WILL BE PERMITTED.**
- 20 LIMITED POWER SUPPLY IS AVAILABLE FOR LIGHT DUTY PLUGINS. EXHIBITOR IS TO SUPPLY EXTENSION CABLES (WE SUGGEST A MINIMUM OF 50 FT.) MEETING NATIONAL ELECTRIC CODE STANDARDS.
- 21 NO VEHICLES WILL BE ALLOWED ON THE GROUNDS FOR PACKING UP UNTIL AT LEAST 6:30 PM Sunday